

# How To Order Meals Using Nutrislice

- Starting October 5, 2020 Hempfield Food Services will switch from the Google Doc forms using our new digital menu platform for meal ordering.
- Families will be able to order meals for Monday October 5, 2020 on Thursday October 1<sup>st</sup> using this new system.
- Ordering days have changed. When ordering meals for Monday pick-up, orders will need to be placed by Thursday 9:00 p.m. When ordering meals for Thursday pick-up, orders will need to be placed by Tuesday 9:00 p.m.
- Meals are only served on academic days. No meals are served on holidays and in-service days.

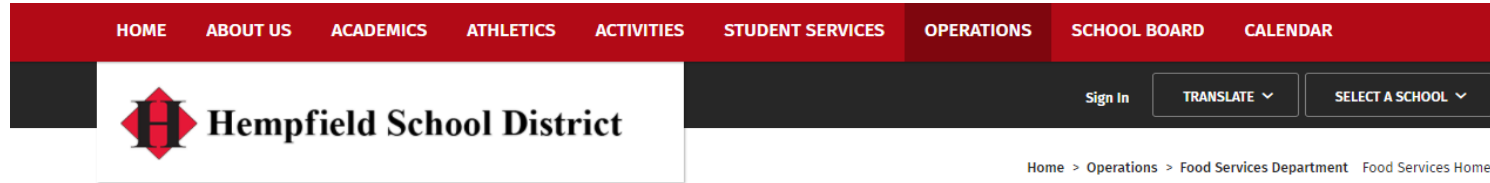


# Step 1



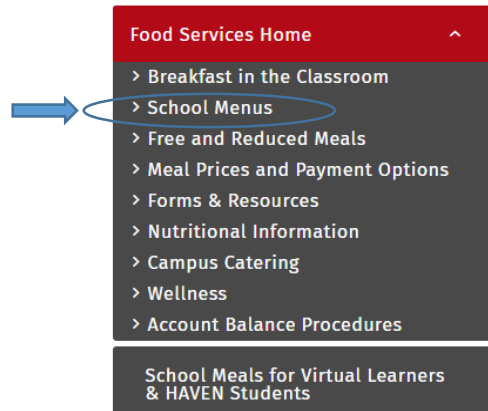
- Visit the Hempfield School District web site at [www.hempfieldsd.org](http://www.hempfieldsd.org)
- Go to the operations tab, then in the drop box select Food Services.

# Step 2



- When you arrive at Food Services page select School Menus.
- You will be taken to the Nutrislice menu page.
- Nutrislice is a web based program. Load times could vary depending on your internet speed/device.
- Nutrislice can be viewed on a desktop, laptop, tablet, and smart phone.

## Food Services Department



## Food Services Department



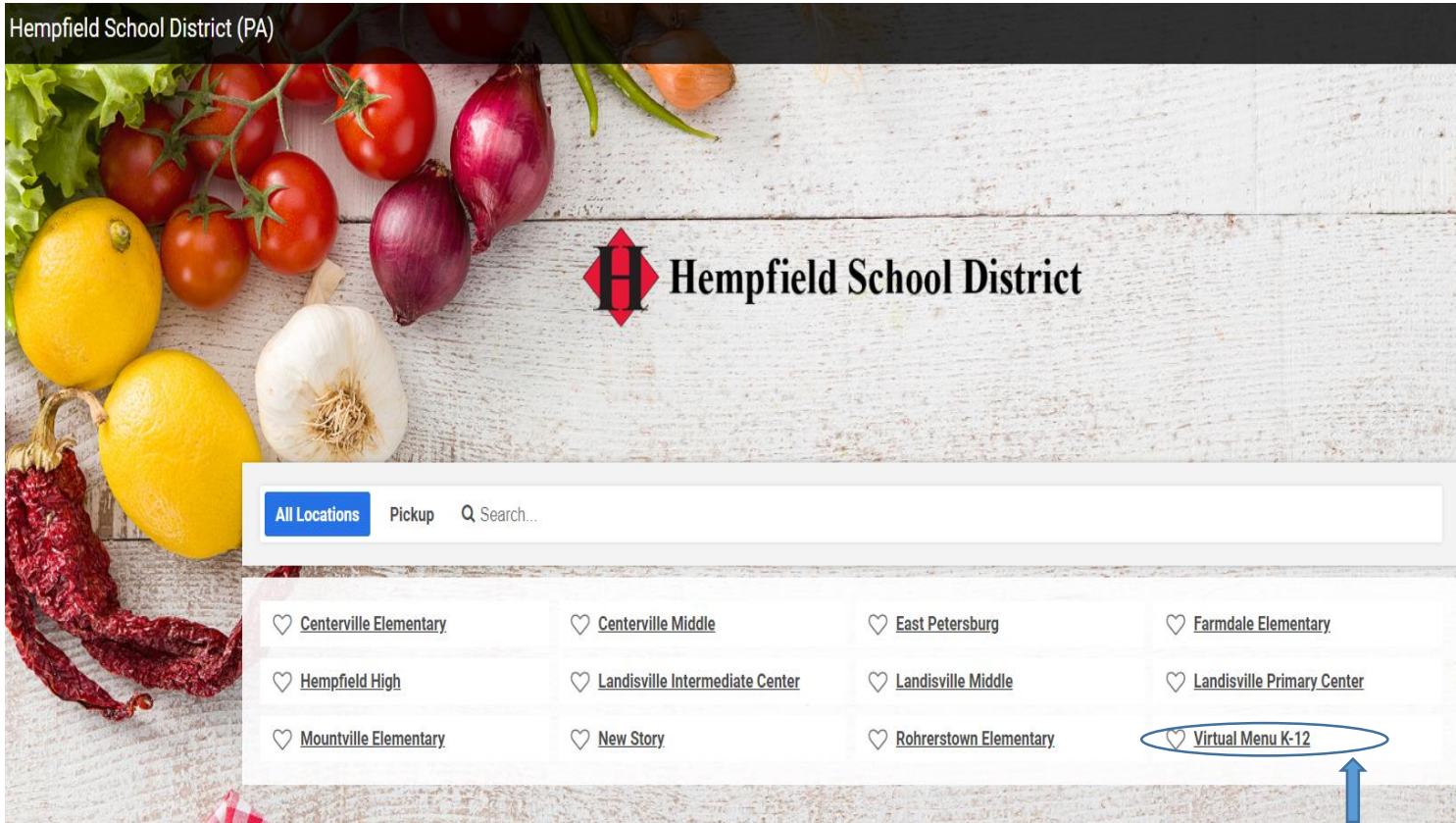
Mr. Brian Rathgeb  
Food Services Director  
717-898-5566



[EZ Meal App How To Guide](#)

For balance transfers and refunds  
please contact the Food Service  
Office at 717-898-5566.

# Step 3



- When you reach the menu page, at the bottom right-hand corner you will see Virtual Menu K12. This is the menu you want to select for online meal ordering.

# Step 4

Create account here



Hempfield School District (PA) Virtual Menu K-12

Pickup

Filters Carb Counts Print

## Virtual Menu K-12

Virtual Menu K-12

28 Mon	29 Tue	30 Wed	01 Thu	02 Fri
 Breakfast for 2 Days Sky Blue Breakfast Bar (+) Whole Grain Donut (+) Lunch for 2 Days Brunch Lunch Meal (+) 3 PC Baked Cheesesticks w/ Me (+)	Breakfast for 2 Days Sky Blue Breakfast Bar (+) Whole Grain Donut (+) Lunch for 2 Days Brunch Lunch Meal (+) 3 PC Baked Cheesesticks w/ Me (+)	<b>No Meal Pick-up Today</b>	Breakfast for 2 Days Dutch Waffle (+) Mini Strawberry Pancakes (+) Lunch for 2 Days Popcorn Chicken Salad with Goll (+) Stuffed Crust Cheese Pizza (+)	Order one meal per child per day  Pre-order using the meals listed the following week on Monday (Tuesday if there happens to be no school on Monday) by Thursday 9:00 p.m. No orders are accepted after 9:00 p.m. Thursday.
05 Mon	06 Tue	07 Wed	08 Thu	09 Fri
Breakfast for 3 Days Kellogg WG Strawberry Pop Tart (+) Pillsbury Mini Cinnamon Waffle (+) Pillsbury Mini Cinnis (+) Lunch for 3 Days Peanut Butter & Jelly Meal w/ Cr (+) Yo To Go Meal (+) French Bread Pizza Meal (+)	Order one meal per day per child <b>SCHOOL LUNCH</b> Pre-order meals by Tuesday 9:00 p.m. for Thursday pick-up.	<b>No Meal Pick-up Today</b>	Breakfast for 2 Days 4oz Banana Muffin Sky Blue Breakfast Bar Lunch for 2 Days Popcorn Chicken w/ Dinner Roll (+) Peanut Butter & Jelly Meal w/ Cr (+)	Order one meal per child per day  Pre-order using the meals listed the following week on Monday (Tuesday if there happens to be no school on Monday) by Thursday 9:00 p.m. No orders are accepted after 9:00 p.m. Thursday.

- When you select the Virtual Menu K12 you will be taken to the menu. You will need to create an account first.
- Click on the top right-hand corner where the three lines are to create your free account.



# Step 5

Pickup

Log In

Email

brian\_rathgeb@hempsd.org

Remember on this device

Password

Log In

[Create an Account](#)

[Forgot Password](#)

28 Mon 29 Tue 30 Wed 01 Thu 02 Fri

**DON'T FORGET! NO SCHOOL!!!!**

Breakfast for 2 Days

Sky Blue Breakfast Bar

Whole Grain Donut

Lunch for 2 Days

Brunch Lunch Meal

3 PC Baked Cheesesticks w/ M...

**No Meal Pick-up Today**

Breakfast for 2 Days

Dutch Waffle

Mini Strawberry Pancakes

Lunch for 2 Days

Popcorn Chicken Salad with Goll...

Stuffed Crust Cheese Pizza

Order one meal per child per day

Pre-order using the meals listed the following week on Monday (Tuesday if there happens to be no school on Monday) by Thursday 9:00 p.m. No orders are accepted after 9:00 p.m. Thursday.

05 Mon 06 Tue 07 Wed 08 Thu 09 Fri

Breakfast for 3 Days

Kellogg WG Strawberry Pop Tarts

Pillsbury Mini Cinnamon Waffles

Pillsbury Mini Cinnis

Lunch for 3 Days

Peanut Butter & Jelly Meal w/ C...

Yo To Go Meal

French Bread Pizza Meal

Order one meal per day per child

**SCHOOL LUNCH**

Pre-order meals by Tuesday 9:00 p.m. for Thursday pick-up.

**No Meal Pick-up Today**

Breakfast for 2 Days

4oz Banana Muffin

Sky Blue Breakfast Bar

Lunch for 2 Days

Popcorn Chicken w/ Dinner Roll

Peanut Butter & Jelly Meal w/ C...

Order one meal per child per day

Pre-order using the meals listed the following week on Monday (Tuesday if there happens to be no school on Monday) by Thursday 9:00 p.m. No orders are accepted after 9:00 p.m. Thursday.

- Once you create a free account, you will then log in and now you can order.
- To order, simply select the circle with the + in the middle.



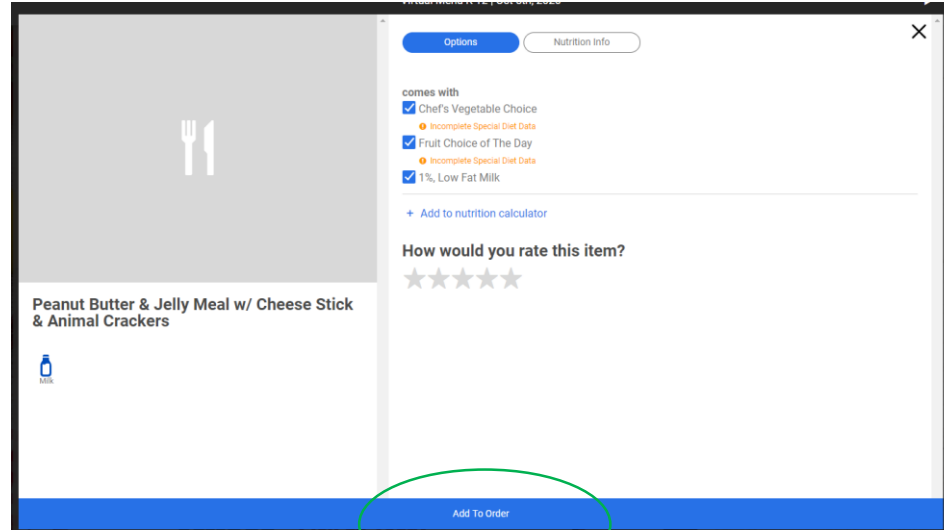
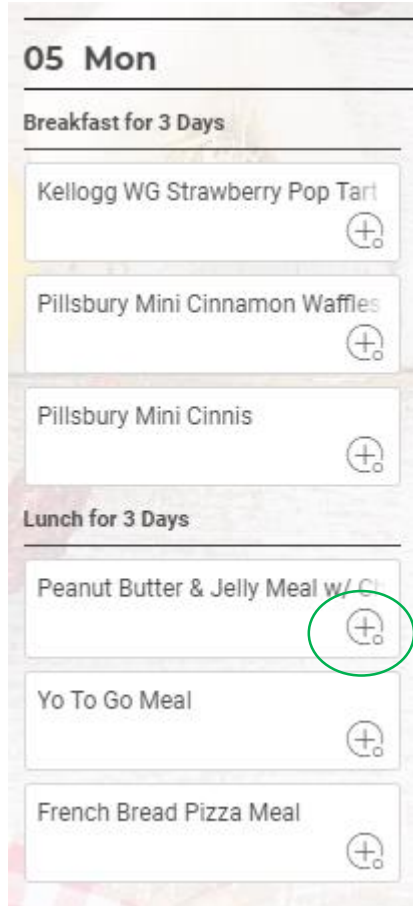
# Step 6

The screenshot shows the 'Virtual Menu K-12' website interface. At the top, there is a navigation bar with 'Hempfield School District (PA) Virtual Menu K-12', a shopping bag icon labeled 'Pickup', and a hamburger menu icon. Below the navigation bar, the page title 'Virtual Menu K-12' is displayed, along with utility icons for 'Filters', 'Carb Counts', and 'Print'. The main content area is a grid of daily meal options for the week of October 28th to November 2nd. Each day's section includes a header for the date and day, a list of meal items with a plus sign in a circle next to each item, and a 'No Meal Pick-up Today' notice for Wednesday and Friday. The items listed include Sky Blue Breakfast Bar, Whole Grain Donut, Brunch Lunch Meal, 3 PC Baked Cheesesticks w/ Me, Dutch Waffle, Mini Strawberry Pancakes, Popcorn Chicken Salad with Goll, Stuffed Crust Cheese Pizza, Kellogg WG Strawberry Pop Tart, Pillsbury Mini Cinnamon Waffle, Pillsbury Mini Cinnis, Peanut Butter & Jelly Meal w/ Cr, Yo To Go Meal, and French Bread Pizza Meal. The website also features a 'DON'T FORGET! NO SCHOOL!!!!' banner and a 'SCHOOL LUNCH' banner.

- For this example you want to order food on **Thursday October 1<sup>st</sup>** before the 9:00 p.m. cut off. You will use the menu listed on Monday October 5<sup>th</sup> and that is the food items you will also be picking up on Monday.
- Each menu item has a circle with a + sign in the middle, put your cursor on that + sign and you will be able to order.



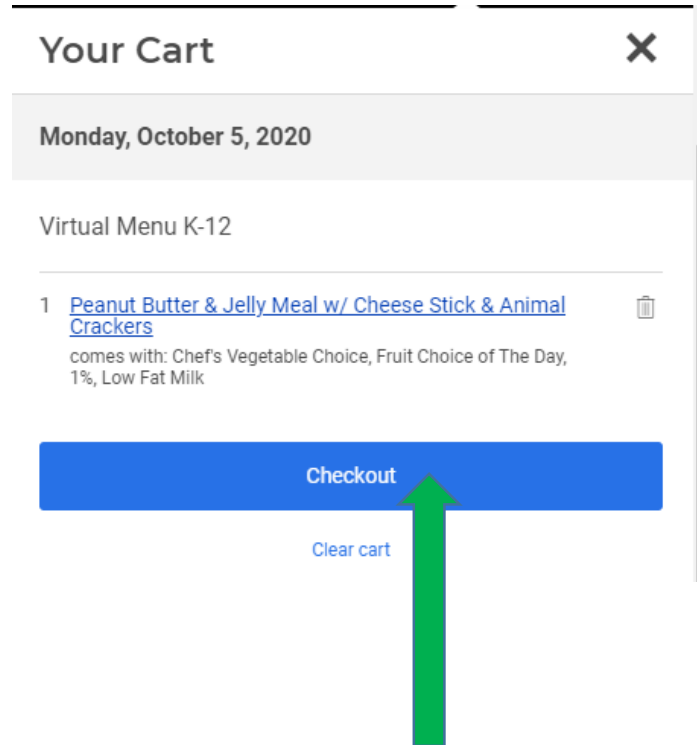
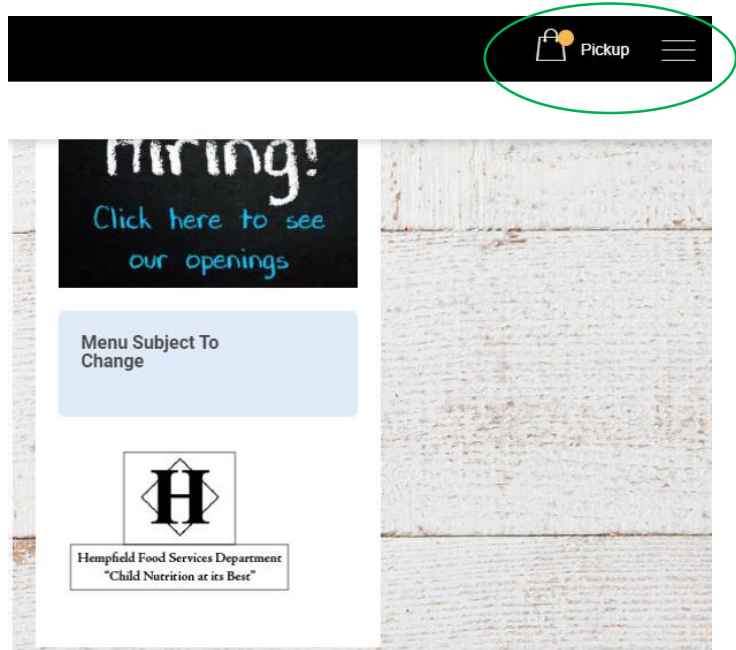
# Step 7



- As you select these items, they will appear. For example, you select the PB&J, the box to the left will pop-up. You will select add to the cart. It is very similar to online shopping.



# Step 8



- For this example, let's say all we wanted was the Peanut Butter and Jelly Meal.
- We can now checkout.

# Step 9

Hempfield School District (PA)

[« Back to Menu](#)

## Checkout

### Order Summary

Who is this order for?

Brian Rathgeb - 1212

[+ Add a Student](#)

**Monday, October 5, 2020**


Virtual Menu K-12

Select Pick Up Time at Location:\*

All ES @ 9:30-10:30am

1 [Peanut Butter & Jelly Meal w/ Cheese Stick & Animal Crackers](#)  
comes with: Chef's Vegetable Choice, Fruit Choice of The Day, 1%, Low Fat Milk

### Payment Options

 Pay with Customer ID

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**Location:** Virtual Menu K-12  
200 Church Street, Landisville, PA, USA

**Your Information:** Brian Rathgeb  
brian\_rathgeb@hempfieldsd.org

**Order Type:** Pickup

Select Pick Up Location \*

Farmdale ES

**Submit Order**

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

[Transaction & Refund Policy Information](#)

- Once we hit checkout, an order summary will appear. Again, this is very similar to online shopping.
- For this example we will say that we are picking up for an elementary student which the pick-up time is 9:30-10:30 a.m. and the school we are selecting is Farmdale Elementary School because that is where the child normally attends.

# Step 10

- You will receive this confirmation.
- Because you need to use an email to set up your account an email confirmation will be sent to the email address you provided.

**Thank You for Your Order!**  
Your order has been submitted!

Order for Brian Rathgeb

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Monday, October 5, 2020


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Virtual Menu K-12 Pickup Time: All ES @ 9:30-10:30am  
Confirmation #: 0949805653

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1 **Peanut Butter & Jelly Meal w/ Cheese Stick & Animal Crackers**  
comes with: Chef's Vegetable Choice, Fruit Choice of The Day, 1%, Low Fat Milk

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**Payment Method:**  Pay with Customer ID **Location:** Virtual Menu K-12  
200 Church Street, Landisville,  
PA, USA

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**Your Information:** Brian Rathgeb **Order Type:** Pickup  
brian\_rathgeb@hempfieldsd.org All ES @ 9:30-10:30am  
Farmdale ES

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[Start Another Order](#)

# Thank you

If you find you need help or you have questions please feel free to contact the Food Service Office  
at 717-898-5566 Monday – Friday 8:00 a.m. – 4:00 p.m.



Hempfield Food Services Department  
"Child Nutrition at its Best"